

# Bushfire Industry Package - Sector Development Grants Application Form

## Form Preview

## Introduction - Sector Development Grants

### Overview

The Bushfire Industry Recovery Package – Sector Development Grants provide funding to support the medium to long-term recovery and resilience of the forestry, horticulture and agriculture (aquaculture, dairy, viticulture and apiculture) industries in New South Wales impacted by the bushfires from 31 August 2019. Funding is available for projects that will be delivered in the medium to long-term to help industry-wide recovery and rebuilding, with a focus on job creation via projects that will build industry sustainability, increase value-add production, support supply-chain efficiencies, product diversification and market expansion.

Sector Development Grants are one of two funding streams in the NSW Government's \$140 million Bushfire Industry Recovery Package. The *Supply Chain Support Grants* funding stream has separate Guidelines and will focus on projects that will be delivered in the immediate to short-term to help producers and businesses rebuild and recover, with a focus on retaining jobs and enabling future production.

The overall objective of the Bushfire Industry Recovery Package is to enable the recovery and resilience of key engine (driver) industries of forestry, horticulture and agriculture via supporting:

- The immediate recovery needs of producers to enable a functional supply chain;
- The creation and retention of jobs;
- Strengthening local supply chains;
- Increasing value adding production and diversification.

### Objective

The objective of the Bushfire Industry Recovery Package – Sector Development Grants is to support medium to long-term job retention and creation in the forestry, horticulture, and agriculture industries in bushfire impacted regions via projects that will build industry sustainability, increase value-add production, support supply-chain efficiencies, product diversification and market expansion.

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\* indicates a required field

### Eligible Applicants

- Forestry, horticulture and agriculture (aquaculture, dairy, viticulture and apiculture) businesses or businesses in the close supply or value chain of these industries
- Incorporated industry associations, co-operatives, local councils or other organisations with a sector wide purpose in the forestry, horticulture and agriculture industries.

### **Applicants must:**

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- Have an ABN, ACN, AIN or another identifier
- Have the demonstrated skills and capacity to deliver the project
- Have been impacted by bushfires from August 2019 onwards or represent members that have been impacted
- Be financially viable

Businesses, industry associations, local councils and other organisations are encouraged to work together to submit joint applications. A lead applicant will need to be nominated for all joint applications.

### **Ineligible applicants include:**

- Commonwealth or NSW Government agencies
- Organisations that do not have an ABN, AIN or other identifier
- Businesses that are insolvent

State Owned Corporations or statutory authorities cannot be the lead applicant for funding but can apply in partnership with eligible applicants.

### **Competitive Neutrality**

The provision of financial assistance to businesses may require the consideration of competitive neutrality issues. Competitiveness neutrality issues will be reviewed as part of the assessment process to avoid advantaging or disadvantaging businesses that are legitimately competing in the same immediate market. Businesses whose primary operation is in the below industries will not be eligible for assistance under this program:

- Retail
- Localised trades
- Administrative services
- Most professional services

## Organisation address

### **2-2-1 Applicant Organisation \***

Organisation Name

### **2-2-2 Organisation's trading name**

### **2-2-3 Organisation street address \***

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

### **2-2-4 Organisation postal address \***

Address

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Address Line 1, Suburb/Town, State/Province, and Postcode are required.

### 2-2-5 Organisation phone number \*

Must be an Australian phone number.

### 2-2-6 Organisation email \*

Must be an email address.

**2-2-7 If applying as the lead applicant on behalf of a consortia or industry grouping, please attach key details for each organisation, i.e. (Organisation name, trading name, street address, postal address, phone number, email, ABN, and primary contact name including email address and mobile phone number).**

## ABN Check

### 2-3-1 Does your organisation have an ABN? \*

Yes  No

## Australian Business Number details

### 2-4-1 ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

| Information from the Australian Business Register |                                  |
|---|----------------------------------|
| ABN   |                                  |
| Entity name                                       |                                  |
| ABN status  |                                  |
| Entity type                                       |                                  |
| Goods & Services Tax (GST)                        |                                  |
| DGR Endorsed                                      |                                  |
| ATO Charity Type                                  | <a href="#">More information</a> |
| ACNC Registration                                 |                                  |
| Tax Concessions                                   |                                  |
| Main business location                            |                                  |

Must be an ABN.

## ACN or AIN details

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### 2-5-1 Does your organisation have an ACN or AIN?

ACN  AIN  Other identification number

### 2-5-2 Please enter your organisation ACN, AIN or other identification number.

If unsure search Fair Trading Incorporated Associations Register - <http://associationspr.fairtrading.nsw.gov.au/default.aspx>

## Project contact details

### 2-6-1 Applicant Project Contact \*

Title First Name Last Name

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

### 2-6-2 Applicant Project Contact Primary Email \*

Must be an email address.

### 2-6-3 Applicant Project Contact Position \*

### 2-6-4 Applicant Project Contact Primary Phone Number \*

Must be an Australian phone number.

### 2-6-5 Applicant Project Contact Mobile Phone Number \*

Must be an Australian phone number.

## Project Details and Delivery Capability

\* indicates a required field

### Eligible Projects

#### Projects must:

- Have a primary focus on the retention and creation of jobs;
- Build industry sustainability, support / increase value-add production, supply-chain efficiencies, product diversification, market expansion or other activities that will support sustainable jobs including sector-wide professionalisation or business development with a focus on productivity, sustainability and growth;
- Be sustainable without continued government investment;
- Align with the relevant [Bushfire Industry Recovery Plan](#) or industry led recovery plan;
- Align with existing NSW Government policies and strategies;
- Have a minimum co-contribution of 50 per cent of the total project cost. Co-contributions can include direct cash and in-kind contributions to the project. Costs

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already incurred by businesses for eligible activities (and not already claimed / paid under another State or Commonwealth program or insurance) can be deemed as a co-contribution. Co-contributions of lower than 50 per cent may be considered in extenuating circumstances.

- Be able to commence within 12 months from announcement.

For more information on eligibility of projects, please check the [Sector Development Grants Guidelines \(PDF, 7.26 MB\)](#)

### 3-1-1 Project Title \*

### 3-1-2 Please provide a succinct overview of the project scope \*

Must be no more than 200 words.

Provide a short description (100 words recommended) of your project - what are you out to do?

### 3-1-3 Please attach a detailed project scope \*

Attach a file:

### 3-1-4 Please select which industry your project falls under. \*

### 3-1-5 How does the project participate in or represent forestry, horticulture and agriculture (aquaculture, dairy, viticulture or apiculture) industries or their supply chains in NSW? \*

Word count:

Must be no more than 200 words.

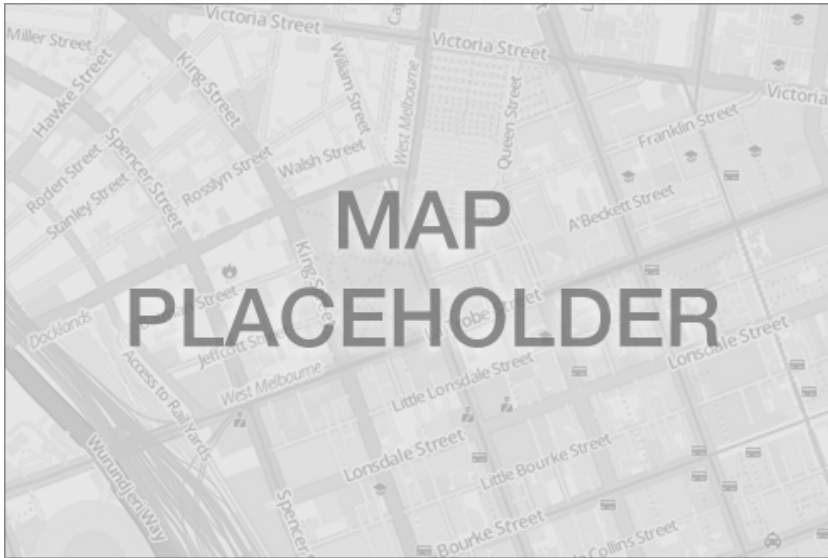
## Project Location

### 3-2-1 Please insert your project location below

Address

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Address Line 1 and Suburb/Town are required. State must be NSW.

### 3-2-2 Local Government Area your project is located in

This is automatically populated based on project location provided.

### 3-2-3 If you cannot find the location above, please enter details here.

## Delivery Capability and Bushfire Impact

### 3-3-1 Please outline your experience in delivering projects similar in scope and scale to the proposed project or explain how you demonstrate capability and capacity to deliver the project. \*

Word count:

Must be no more than 200 words.

### 3-3-2 Please upload any evidence of your experience in delivering projects similar in scope and scale to the proposed project. \*

Attach a file:

### 3-3-3 How was your organisation or industry impacted by the bushfires from 31 August 2019? \*

Word count:

Must be no more than 200 words.

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**3-3-4 Please attach detailed evidence of how your organisation or industry has been impacted by the bushfires.**

Attach a file:

**3-3-5 How does your project align with the relevant Bushfire Industry Recovery Plan or industry led recovery plan? \***

Word count:

Must be no more than 500 words.

**3-3-6 How does your project align with existing NSW Government policies and strategies? \***

Word count:

Must be no more than 500 words.

## Project Benefits

\* indicates a required field

Projects need to demonstrate:

- The number of local jobs that will be created or retained
- Measurable outcomes that show how the project supports the productivity, sustainability and strengthening of the industry supply chain
- How the project contributes to and aligns with the overall industry recovery following the bushfires
- That the project is viable/deliverable
- That the project is affordable.

**4-1-1 How many full-time equivalent jobs will be generated during development of the project? \***

Must be a number.

**4-1-2 How many full-time equivalent jobs will be retained for at least the first 3 years post project completion? \***

Must be a number.

**4-1-3 Please add any additional comments on the number of local jobs that will be created or retained. \***

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Word count:

Must be no more than 200 words.

**4-1-4 Please list below any other expected benefits of the project (other than employment). \***

Word count:

Must be no more than 200 words.

**4-1-5 Explain how you plan to collect and retain data to measure the benefits stated above. \***

Word count:

Must be no more than 200 words.

**4-1-6 Which aspect of the program objective does your project address? \***

- It builds industry sustainability
- It supports / increases value-add production
- It supports supply-chain efficiencies
- It supports product diversification and/or market expansion.
- It supports other activities that will support sustainable jobs including sector-wide professionalisation or business development with a focus on productivity, sustainability and growth.

Please tick all that apply

**4-1-7 How does your project address the objective / objectives above? \***

Word count:

Must be no more than 500 words.

## Project Plan

\* indicates a required field

**5-1-1 Proposed project start date \***

Must be a date.

**5-1-2 Proposed project end date \***

Must be a date.



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**5-1-3 Please list any approvals that are required for the project to proceed and state whether these approvals have been obtained.**

Word count:

Must be no more than 200 words.

**5-1-4 Are there any significant risks associated with your proposed project? \***

Word count:

Must be no more than 200 words.

**5-1-5 If you identified any significant risks, please attach a Risk Management Plan.**

Attach a file:

**5-1-6 Please upload a copy of your feasibility study and/or business plan for the project and/or any supporting data, early designs, engineering studies, etc. \***

Attach a file:

**5-1-7 Please confirm that you have completed a mandatory datasheet for your project. \***

- Yes  
 No

**5-1-8 Please upload your datasheet. \***

Attach a file:

**5-1-9 Are you requesting \$5 million or more in grant funding? \***

- Yes  
 No

## Business Case

**5-2-1 If you are requesting \$5 million or more in grant funding, a Business Case is mandatory. A NSW Government template Business Case is available at <https://www.nsw.gov.au/regional-growth-fund/writing-a-business-case-for-regional-infrastructure-funding> \***

Attach a file:

## Project Budget

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\* indicates a required field

## Eligible Grant Amounts

The minimum grant per application is \$50,000. The maximum grant per application is \$10 million.

Each application will require a co-contribution of 50 per cent of the total project cost. A co-contribution may include cash or in-kind contributions (such as labour or project management costs) as well as costs that have already been incurred towards the project. Co-contributions of lower than 50 per cent may be considered in extenuating circumstances.

Please refer to the Guidelines for more details on eligible costs.

### 6-1-1 Please enter the expected Total Project Cost \*

\$

Must be a dollar amount.  
GST exclusive.

### 6-1-2 Please attach a detailed project budget/cash flow by Financial Year. Please identify any local suppliers and include quotations if available. \*

Attach a file:

### 6-1-3 Please enter the amount of NSW Government funding requested in this application \*

\$

Must be a dollar amount and between 50000 and 10000000.  
GST exclusive.

## Co-contributions

| Contributor Name | Contribution Type<br>(cash or in-kind) | Co-contribution<br>amount | Attach Co-<br>contribution<br>Confirmation |
|------------------|--|---------------------------|--|
|                  |  | \$ <input type="text"/>   |  |
|                  |  | Must be a dollar amount.  |  |

## Co-contributions lower than 50 per cent

### 6-3-1 Where total co-contributions are less than 50 per cent, please outline the key reasons.

Word count:

Must be no more than 200 words.

## Financial statements

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**6-4-1 Please provide financial statements (trading, profit & loss statements and balance sheets) for the past three years. \***

Attach a file:

## Government Assistance

**6-5-1 Has your organisation received or is expecting to receive funding assistance from any other government program for this project? If yes, please provide details.**

Word count:

Must be no more than 200 words.

**6-5-2 Do you confirm that your project will be sustainable without continued government investment? \***

- Yes  
 No

**6-5-3 If NSW Government assistance is not provided, what will happen to the project and its intended outcomes?**

Word count:

Must be no more than 200 words.

In your answer, please describe what will happen if the NSW Government assistance is not awarded to the project. Quantify these effects where possible (examples may include revenues foregone, additional revenues, job losses, retained employment, additional employment, avoided bankruptcies and closures, etc.). Your answer should describe the situation that would occur if the assistance is not provided.

**6-5-4 What are the barriers to undertaking the project and why is government assistance required?**

Word count:

Must be no more than 200 words.

In your answer, please outline why NSW Government assistance is required to achieve the project aims.

## Declaration and Authorisation

\* indicates a required field

The Applicant represents and warrants that this application has been authorised by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc.).

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Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent)) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

### I declare this application meets the following eligibility criteria:

- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;
- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid.

### Organisation Name

### Name \*

Title      First Name      Last Name

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

### Position \*

### Date

Must be a date.

**NOTE** Please ensure you click Submit Application when you are ready to submit. Applications must be submitted prior to the round closing date to be eligible for consideration.

**Once you have submitted your application you cannot make any changes.**